



NYS WOMEN INC. BOARD MEETING MINUTES

Date: 7/14/26 6 PM

Location: **ZOOM** <https://zoom.us/j/99670680627?pwd=vYsHc3uETnx1NQaAQP3g5mVvu0MOyO.1>

Call to Order Time: 6:00 PM **(REMINDER TO START RECORDING)**

Roll Call: Attendees 5 Excused: 0 Guests: 9

President: Patti Layton, President Elect: Laurie Albertsson, Vice President: Christine Paul, Secretary: Lauren Pringle, Treasurer: Danelle Kaplan

Guests: Robin Bridson, Joyce DeLong, Jacquie Shellman, Jessica Helminiak, Linda Winston, Kimberly Suminski, Shelby McPherson, Gabrielle Kostrzewski, Robin Allen

Call to order : 6:00PM

- Approve Board Agenda
 - Laurie Albertsson motions to accept the Board Agenda with changes as submitted
 - Jacquie Shelman seconds the motion

EXECUTIVE COMMITTEE REPORTS:

Secretary

- Review Prior Board Meeting Minutes
 - Add "Minutes" to each day's title
 - Change Robin's last name to Bridson
 - Change Patti's last name to Layton
 - Laurie Albertsson motions to accept Conference Board Minutes as corrected
 - Lauren Pringle seconds the motion
 - Motion passes

Treasurer

- Introduction to the Board
 - Danelle Introduction
- Review Financials
 - Actual June totals are still being updated
 - Reports are sent to audit

- Action Item: Change bank signers to Patti Layton, Laurie Albertsson, and Danelle Kaplan

Vice President

- Introduction to the Board
 - Christine Introduction

President-Elect

- PWFL Women of Distinction
 - Ideas to bring to the upcoming membership meeting

President

- Assignment of EC Liaisons to Committee Chairs
 - Bylaws: Kimberly Suminski
 - Membership: Gabrielle Kostrzewski
 - Marketing: Joyce DeLong
 - PPD: Robin Allen
 - Governance: Jacquie Shellman
 - Finance: Shelby McPherson
 - Advocacy: Jessica Helminiak
 - Communications: Linda Winston
- Women's Day at the Fair
 - September 2, 2026
- CNY – Region 5
 - 2027 Conference in Syracuse
- Rules of the Board
 - Conflict of Interest forms to be signed

Immediate PSP

- Nothing to report at this time

STANDING COMMITTEE REPORTS:

Advocacy

- If any chapters need any help with ideas for the Healthcare advocacy movement for this year, reach out to Jessica
- Action Item: Create an article for the August Communicator

Bylaws

- Action Item: Type up a model chapter bylaws and send to the Chapter Presidents
- Action Item: Create a blurb for the Communicator about chapter bylaws

Communication

- If you have something to add to the communicator, send your submissions in 2 weeks prior to the EC meeting
- Reviewing the MOI to update for the current administration
- Action Item: Add new members to the communicator list
- Action Item: Remove lapsed members after 6 months of being lapsed

MOI

- Zoom meetings to set up with the committee chairs to update the MOI, each committee separately
- Action Item: Chairs to look at the MOI for their committees and work with the EC on updates

Finance

- Nothing to report at this time

Governance

- No committee desired
- Action Item: Reach out to the chapters with updates from this meeting on bylaws, etc

Marketing/PR

- Joyce and Katherine will be working on updating the current PR and marketing

Membership

- Current membership count 313
- Action Item: Create an article for the August Communicator

PPD

- Updated MOI last year and has formed a committee to help with vetting the contestants for conference
- Speaking with Walton next month
- Showcasing Athena Program work amongst the chapters
- Youth Leadership:
 - Teens are eager to be involved
 - Christine Paul to be the adult member for the advisory council
 - Patti, Laurie, Christine, and Helen Rico as CDO Liaison
- Action Item: September Communicator Article

NEW BUSINESS:

- Strategic Plan Visions
 - Sent out to EC
 - Action Item: Look at Strategic Plan and see how your committee can fit into your portion of the plan
- Communicator Vision
 - EC Message not a President's Message moving forward
 - Action Item: Create your updates for your committee and send them in at a time fashion
- Financial Transaction
 - Propose to move \$5,000 from the restricted savings account to the operating account and when the CD matures in November of 2026, move the money back to the restricted savings account

- Laurie Albertsson motions to temporarily loan \$5,000 from the restricted savings account to the operational account and return the money in November of 2026
- Christine Paul seconds the motion
- Motion passes
- Action Item: Transfer the funds from the restricted savings account
- Venue for 2027 Conference
 - June 11-13, 2027
 - DoubleTree by Hilton Hotel Syracuse- 6301 NY-298, East Syracuse, NY 13057
 - Approved to be booked by the Board
 - Vendors to be removed from the conference for 2027
 - Mohawk Valley to cover the Friday Night Reception
 - Meetings Committee to be created in the upcoming months
 - Action Item: Book the hotel for Annual Conference 2027
- Governance Chair Name Change
 - Jacquie Shellman motions to change name of Governance chair to Ombudsman chair
 - Name change approved by the EC Board

Upcoming Important Dates:

Membership Meeting: July 20, 2026 at 5:00 PM
 Next Board Meeting: August 11, 2026 at 6:00 PM
 Fall Board Meeting: October 17, 2026
 Spring Board Meeting: February 27, 2027
 Annual Conference: June 11-13, 2027

ADJOURNMENT: 7:12 PM

NEXT EC MEETING: 8/11/26 6 pm

Communicator deadline: 7/28/26

NIKE deadline: 8/15/26 October NIKE – Women's Health

Respectfully Submitted,
 Lauren Pringle
 NYSWI State Secretary